

## **525 STUDENT USE OF VEHICLES DURING THE SCHOOL DAY**

### **I. PURPOSE**

The purpose of this policy is to clarify for students, parents and staff the school district's policy regarding the student's use of a privately-owned vehicle during the school day.

### **II. GENERAL STATEMENT OF POLICY**

The determination as to whether a student may drive a privately-owned vehicle during the school day shall be made solely by school building administration. The determination shall include, but not be limited to, written approval from the parent/guardian, determination of an approved purpose for vehicle use, weather conditions and purpose for the use and need for transportation. A student may use a privately-owned vehicle for school functions with parent/guardian and administrative approval.

### **III. DEFINITIONS**

- A. "Optional School Function" means a school function that does not require a student to participate in the function as part of his/her regular learning day. This includes optional school class/courses, co-curricular events and school-sanctioned activities.
- B. "Required School Function" means functions that are required for students to participate in for a class/course during a regular school day. These functions must have administrative approval and include class field trips and experiences.
- C. "Regular School Day" means from the assigned start of the school day to the assigned end of the school day for students at the high school.
- D. "Approved Students" means students in grades 10, 11 or 12. The school district reserves the right to deny students the use of a privately-owned vehicle if the established guidelines are not followed.

### **IV. ESTABLISHED GUIDELINES**

Below are the established guidelines for determining the approval of a student using a privately-owned vehicle:

- A. A student must have a properly registered driver's license and his/her vehicle must be properly registered and insured.

- B. A student may request to use a privately-owned vehicle for an optional function that has been approved by the administration including:
1. A school class/course
  2. Co-curricular event
  3. School sanctioned activity
  4. Senior 'off campus' privilege
  5. An approved school absence
- C. Parent/guardian written permission is required and verbal permission will be allowed when approved by the administration. A student must also receive approval from the school office to leave the campus during the regular school day. A student may not transport other students.
- D. The district recognizes student use of a privately-owned vehicle as a privilege. The school administration has the right to deny the request of a student to use his/her private vehicle if school expectations are not met.

**Cross References:**

Policy 538 (Student Travel)

Policy 730 (Transportation of Public School Students)

Policy 732 (Extracurricular, Co-Curricular and School Activities Transportation)

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Alexandria Public Schools - District No. 206

Alexandria, Minnesota